

[REDACTED]

May 18, 2022

UCLA Health  
[REDACTED]

Dear Hiring Manager,

I am writing to express interest in the Ambulatory Surgery/PACU units for the position of New Graduate-RN (Job #25174) on the UCLA Health careers website. I am graduating from [REDACTED] with my Bachelor in Nursing, and plan to take my NCLEX by the end of July. I will be getting my ACLS and PALS certification by May 19, 2022. Also, I plan to become a nursing preceptor and nurse educator in the future.

I am interested in working for UCLA Health because it is a strong teaching organization. With a couple years of experience tutoring science subjects, I developed a strong sense to help other students thrive. My values of delivering top-notch care and education for people aligns with UCLA's mission, and I hope to contribute to this culture.

I am intrigued by this job position because as a previous post-surgical nursing assistant, I learned about all different kinds of surgical procedures and how nursing care varies for each patient, sometimes based on physician preferences. The attention to detail and complexity drew me into the profession of surgical nursing. In order to give patients the best care, I am willing to adapt and learn new interventions.

I am a reliable candidate because of my perseverance to learn new skills. During my preceptorship in the emergency department, I quickly learned how to prioritize patients under stress. When I was a nursing assistant, a majority of the patients only spoke Spanish, so I learned the language to the point where I am comfortable holding a conversation. Up until now, I am still honing these skills and I look forward to learning even more skills.

I hope to discuss this position further with you, and feel free to reach out anytime to my email: [REDACTED] or phone: [REDACTED]. Thank you for your time and consideration.

Sincerely,

[REDACTED]